



GOVERNMENT OF SINDH  
PLANNING, DEVELOPMENT & SPECIAL  
INITIATIVES DEPARTMENT

**NOTICE INVITING TENDER**

**PURCHASE OF STATIONARY ITEMS.**

IFB #. 04/Streng/P&D/14-15

Date: 30-04-2015

1. The Planning & Development Department, Government of Sindh, has received an allocation from public fund in Pak rupees towards the cost of “**Strengthening of Planning & Development Department Govt. of Sindh**”. It is intended that part of the proceeds of this allocation will be applied to eligible payments under the contract for the **Purchase of stationary items**.

2. The Planning & Development Department, Government of Sindh now invites Sealed Bids from interested eligible bidders for the supply of stationary items.

S.No.	Items	Fund Allocation	Bid Security	Tender Fee	Completion Period	Remarks.
1	<b>Stationery Items</b>					
	<b>Category (a)</b> 1. Photocopier Toners 2. Printer Toners	-	2% of the total quoted bid amount.	Rs.1000/=	15 Days	Specification & other detail is given in the tender document.
	<b>Category (b)</b> 1. Photocopier and Printer Papers. 2. Printing & Stationery Items.	-	2% of the total quoted bid amount.	Rs.1000/=	15 Days.	Specification & other detail is given in the tender document.

**3. Eligibility:**

- (i) Only reputable and financially sound companies/firms/authorized distributors/dealers and experienced suppliers should have at least 03 years relevant/related experience.
  - (ii) The firm should be registered with the Income & Sales Tax Departments.
4. The method of procurement shall be Single stage-One envelope procedure Rule No. 46(1) SPPRA Rules 2010.
5. Bidding/Tender Documents availability schedule:
- (i) Issuance: Documents shall be issued after 04-05-2015 to 19-05-2015 during the office working hours, on the payment of Rs.1000/- as tender fee.
  - (ii) Last submission date: shall be on **19-05-2015 @ Time: 2:00 p.m.**
  - (iii) Opening date: The tender shall be opened on **19-05-2015 @ Time: 2:30 p.m.**
  - (iv) Place of issuance, submission & inquiries regarding bids will be:

Cont'd.....P-2/n.

ADDRESS:

SECTION OFFICER (GENERAL),  
P&D Department, Room No.335, 2<sup>nd</sup> floor,  
Tughlque House, Sindh Secretariat No.2, Karachi,  
Phone No: 99211337

v) Place of opening of bids will be:

ADDRESS:

**COMMITTEE ROOM**

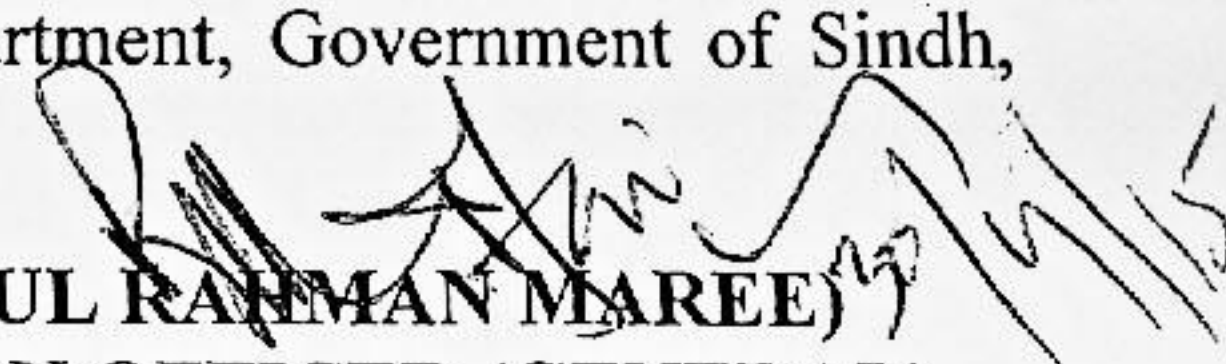
P&D Department, 2<sup>nd</sup> Floor,  
Tughlaque House, Sindh Secretariat No.2,  
Karachi.

6. Terms & Conditions:

- (a) Under following conditions tender bid will be rejected:
- (i) If a bid is submitted through Fax /Email / Telegraphic bids/tenders;
  - (ii) If a bid is not properly signed, named & stamped by the authorized person or written with lead pencil.
  - (iii) Bids not accompanied by bid security of required amount and form.
  - (iv) Bids received after the specified date and time.
  - (v) If Non-Blacklisting & true information declaration on stamp paper not attached.
  - (vi) If NTN & STN detail documents are not attached.
  - (vii) If the name, brand, make and country of origin of goods not mentioned precisely in the Bid. the Bidd.
  - (viii) If the bid validity is less than the required period.
  - (ix) If the bid offer is conditional.
  - (x) If the bidder offers partial quantity of required goods.
- (b) Bid validity period:- (90) days.
- (c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.

7. The P&D Department, GoS reserves the right to accept or reject part or whole bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the P&D Department, GoS's action subject to the relevant provisions of Sindh Public Procurement Rules 2010.

8. Interested bidders can obtain tender bidding documents on the submission of written application from the office of the undersigned along with the payment of Rs.1000/- (non-refundable) in the shape of Pay Order in the name of DDO (SO-G), P&D Department, Government of Sindh, Karachi.

  
(ABDUL RAHEEM MAREE)  
SECTION OFFICER (GENERAL)  
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